



STELLA NIAGARA

E D U C A T I O N P A R K

STELLA NIAGARA EDUCATION PARK PLAN FOR IN-PERSON INSTRUCTION PRE-K TO GRADE 8 DURING THE COVID-19 PUBLIC HEALTH EMERGENCY

As of July 30, 2020

Purpose

This document was created to provide the New York State Department of Health and the Stella Niagara community with our plan for reopening of full, in-person education with precautions to help protect against the spread of COVID-19.

COVID-19 is a public health emergency, and preventing the spread of this illness within our community is essential. Our goal is to safely open Stella Niagara Education Park (SNEP). As such this plan will address:

- (1) Monitoring of health conditions.
- (2) Containment of potential transmission of the 2019 novel coronavirus (COVID-19).
- (3) Closure of school facilities and in-person instruction with movement to distance learning, if necessitated by widespread virus transmission.

SNEP will be following guidelines from New York State, Niagara County Department of Health, and the CDC regarding, but not limited to, social distancing and face covering, cleaning and disinfection, and health screening.

Our plan to keep SNEP safe this fall is contingent on cooperation from all to ensure a safe and healthy learning environment. SNEP has made decisions that prioritize the health and safety of students, their families, faculty, staff, and the community. Our plan includes an expectation that all members of the SNEP community will positively contribute to a safe and healthy learning environment by supporting each element of the plan.

The current plan is subject to change if circumstances warrant for the health and safety of our SNEP community. Information regarding the COVID-19 pandemic is constantly evolving. SNEP continues to monitor guidelines from New York State, the Niagara County Department of Health, and the CDC to inform our plans. As such, this plan will be reviewed by the Reopening Committee weekly, and appropriate amendments and addendums may be made based on the available information at that time.

I. PEOPLE

A. Social Distancing and Face Covering

Social Distancing

- SNEP will ensure that appropriate social distancing is maintained between individuals while in school facilities and on school grounds, inclusive of students, faculty, and staff, unless safety or the core activity (e.g., instruction, moving equipment, using an elevator, traveling in common areas) requires a shorter distance or individuals are of the same household.

Face Coverings

- Any time or place that individuals cannot maintain appropriate social distancing, individuals must wear acceptable face coverings.
- Face coverings are strongly recommended at all times, except for meals and outdoor instruction with appropriate social distancing. However, SNEP can require face coverings at all times, even during instruction; and it is strongly recommended in areas with higher rates of COVID-19 community infection. SNEP will evaluate weekly COVID-19 infections trends and adjust policy in accordance with local and state health authorities.
 - SNEP requiring the wearing of face coverings by students at all times will consider and address developmental appropriateness, feasibility, and ability to implement such policy in a safe, consistent manner.
- SNEP will develop plans for face covering breaks for students when they can maintain social distance.
- All individuals in school facilities and on school grounds should be prepared to put on a face covering if another person unexpectedly cannot socially distance; and for this reason, individuals – including students – must wear face coverings in common areas, such as entrances/exits, lobbies, and when traveling around the school.
- Students who are unable to medically tolerate a face covering, including students where such covering would impair their physical health or mental health, will not be required to use of a face covering.
- SNEP will assist students who may have difficulty in adapting to wearing a face covering.
- SNEP will train all students, faculty, and staff on how to adequately put on, take off, clean (as applicable), and discard PPE, including but not limited to, appropriate face coverings. This training will be completed at orientation nights to be held in August 2020. This training will be extended to contractors and vendors, if SNEP will be supplying the contractors and vendors with PPE.

Social Distancing for Certain Activities

- SNEP will ensure that a distance of twelve feet in all directions will be maintained between individuals while participating in activities that require projecting the voice (e.g., singing), playing a wind/ brass instrument, or aerobic activity resulting in heavy breathing (e.g., participating in gym classes).

Space Configurations

- SNEP will modify or reconfigure spaces and areas, and/or restrict the use of classrooms and other places where students, faculty, and staff gather (e.g., cubbies, entryways, hallways), so that individuals can be socially distanced (e.g., side-to-side and when facing one another). SNEP will limit shared workstations, desks, tables, or other shared surfaces and will clean and disinfect between use.
 - As SNEP is using a cohort model, cleaning and disinfection will be performed in between each group's use instead of individual's use.

- Where feasible, SNEP will put in place measures to reduce bi-directional foot traffic using tape or signs with arrows in hallways, or spaces throughout the school, and post signage and distance markers denoting spaces of six feet in all commonly used areas and any areas in which lines are commonly formed or people may congregate (e.g., outdoor spaces, libraries, classrooms, cafeterias, health screening stations).
- SNEP will determine which facilities, grounds, or portions thereof (e.g., libraries, recreational facilities) will be closed to the public (i.e., not students, faculty, or staff) or offer limited, specific hours to members of the general public. Any use of the school facility or grounds by the general public will be subject to the same guidelines required during all other school operations.

Schedules

- SNEP will establish staggered arrival and pick-up times to facilitate proper social distancing and assign student storage areas by cohort in their classrooms, rather than use of lockers.
- In lieu of students moving throughout the building during the day, they will be remaining in their classrooms with their designated cohorts.

Signage

- SNEP will post customized, age-appropriate signage throughout the school, and will regularly share similar messages with the school community consistent [DOH COVID-19 signage](#) regarding public health protections against COVID-19. Signage will be used to remind individuals to:
 - Stay home if they feel sick.
 - Cover their nose and mouth with an acceptable face covering when unable to maintain social distance from others or in accordance with any stricter policy implemented by the school.
 - Properly store and, when necessary, discard PPE.
 - Adhere to social distancing instructions.
 - Report symptoms of, or exposure to, COVID-19, and how they should do so.
 - Follow hand hygiene, and cleaning and disinfection guidelines.
 - Follow respiratory hygiene and cough etiquette.

B. Gatherings

Meals

- SNEP will ensure social distancing between individuals while eating in the school dining room. Lunch schedules will be staggered to comply with appropriate social distancing guidelines and proper disinfecting protocols between lunch periods.
 - SNEP will prohibit sharing of food and beverages (e.g., buffet style meals, snacks), unless individuals are members of the same household. Adequate space will be reserved for students, faculty, and staff to observe social distancing while eating meals.

Small Spaces

- SNEP will limit gathering in small spaces (e.g., elevators, supply rooms, faculty offices) by more than one individual at a time, unless all individuals in such space at the same time are wearing acceptable face coverings or are members of the same household. However, even with face coverings in use, occupancy will not exceed 50% of the maximum capacity of the space, unless it is designed for use by a single occupant.

Faculty and Staff Meetings

- Pursuant to SNEP's reopening plan, SNEP will continue to use video or teleconferencing for faculty and staff meetings and conferences to reduce the density of congregations, per CDC guidance "Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19)". When videoconferencing or teleconferencing is not preferable or possible, SNEP will choose to hold meetings in open, well-ventilated spaces and ensure that individuals maintain appropriate social distance (e.g., leave space between chairs, have individuals sit in alternating chairs, etc).

Ventilation

- SNEP will increase ventilation with outdoor air to the greatest extent possible (e.g., opening windows and doors) while maintaining health and safety protocols.

Common Areas

- SNEP students will continue to use stairs with elevator access only as appropriate for a health-related reason.
- SNEP will encourage social distancing by reducing access to, or closing, non-essential amenities and communal areas that do not allow for adequate social distancing protocols to be followed. SNEP will make hand sanitizer or disinfecting wipes available near such amenities or areas.
- SNEP will not provide cleaning and disinfecting supplies to students, particularly younger students, nor will students be present when disinfectants are in use.
- SNEP will put in place practices for adequate social distancing in small areas, such as restrooms and breakrooms, and develop signage and systems (e.g., flagging when occupied) to restrict occupancy when social distancing cannot be maintained in such areas.
- To the extent practical, SNEP will stagger schedules for faculty and staff to reduce density and promote social distancing in enclosed areas (e.g., coffee breaks, meals, and shift starts/stops).

C. Operational Activity

Cohorts

- SNEP will cohort students to the extent practical to limit potential exposure. "Cohorts" will be the self-contained grades from Pre-K to Grade 8. SNEP will enact measures to prevent intermingling across cohorts, to the greatest extent possible. SNEP will make reasonable efforts to ensure that cohorts are fixed for the duration of the COVID-19 public health emergency. Faculty will instruct more than one cohort so long as appropriate social distancing is maintained.

In-Person Instruction

- SNEP's goal is to return all students to in-person instruction. Should local and state prevalence rates dictate closure of school for all students, an established distance learning model will be utilized.
- To maximize in-person instruction, SNEP will apply measures that will be implemented to decrease density and congregation in school facilities and on school grounds. This includes:
 - Elementary school students, cohorts will remain in their grade-level home rooms with specials coming to the classroom for instruction.
 - Middle school students will remain in their homeroom with subject matter and special teachers moving between classrooms.

D. Movement and Commerce

Student Drop-Off and Pick-Up

- SNEP will establish designated areas for student drop-off and pick-up, limiting contact and entry of parents/legal guardians into the building, to the greatest extent possible. This includes:
 - Four staggered times of arrival and three staggered times of departure.
 - Four doorways for arrival and three doorways for exit. Students will be assigned a designated path to prevent intermingling and comply with social distancing.
 - SNEP will limit the entry of parents/legal guardians into the building.

Deliveries

- SNEP will establish designated areas for pickups and deliveries, limiting contact to the extent possible.

Faculty/Staff Entrances and Exits

- SNEP will designate separate ingress or egress for faculty and staff, eliminating bi-directional flow of individuals to the extent practicable.

Shared Objects

- SNEP will put in place plans or measures to limit the sharing of objects, such as lockers, cubbies, laptops, notebooks, touchscreens, writing utensils, chalk and dry erase boards, musical instruments, tools, and toys, as well as the touching of shared surfaces, such as conference tables and desks; and require students, faculty, and staff to perform hand hygiene before and after contact.

II. PLACES

A. Personal Protective Equipment

- Acceptable face coverings for COVID-19 include but are not limited to cloth-based face coverings (e.g., homemade sewn, quick cut, bandana), and surgical masks that cover both the mouth and nose. Face shields worn without other face coverings are not considered adequate protection or source control against COVID-19 and should not be used.
 - SNEP students and faculty may use alternate PPE (i.e., face coverings that are transparent at or around the mouth) for instruction or interventions that require visualization of the movement of the lips and/or mouths (e.g., speech therapy). These alternate coverings may also be used for certain students (e.g., hearing impaired) who benefit from being able to see more of the face of the faculty or staff member.
- SNEP will procure, fashion, or otherwise obtain acceptable face coverings and provide such coverings to their faculty and staff who directly interact with students or members of the public while at work at no cost to the faculty or staff member, pursuant to Executive Order 202.16, as amended and extended.
- SNEP does have an adequate supply of face coverings, masks, and other required PPE on hand should faculty or staff need a replacement, or a student be in need.
- All students, faculty, staff, and visitors are required to wear face coverings in common areas or situations where social distancing may be difficult to maintain, such as riding in elevators, entering/exiting classrooms, walking in hallways, and traveling around school buildings.

- SNEP will allow students, faculty, and staff to use their own acceptable face coverings, but will not require faculty and staff to supply their own face coverings. SNEP shall not prevent employees from wearing their personally owned protective coverings as long as they adhere to the minimum standards of protection for the specific activity. SNEP may require certain employees to wear more protective PPE due to the nature of their work. If applicable, SNEP will comply with all applicable OSHA standards.
- SNEP requires that students bring their own face covering, however, SNEP will provide one should a student's mask be lost, forgotten, or soiled.
- Face coverings should be cleaned or replaced after use and must not be shared. Students and parents/legal guardians will be required to take responsibility for maintaining their face coverings. Parents/legal guardians will be directed to the CDC [guidance](#) for additional information on cloth face coverings and other types of PPE, as well as instructions on use and cleaning.

B. Hygiene, Cleaning and Disinfection

Hygiene

- SNEP will ensure adherence to hygiene and cleaning and disinfection requirements as advised by the CDC and DOH, including "[Guidance for Cleaning and Disinfection of Public and Private Facilities for COVID-19](#)," and the "[STOP THE SPREAD](#)" poster, as applicable. SNEP's Housekeeping Supervisor will maintain "cleaning logs" that include the date, time, and scope of cleaning and disinfection and will be kept in the Housekeeping Office. SNEP will identify cleaning and disinfection frequency for each facility type and assign responsibility.
- SNEP will train all students, faculty, and staff on proper hand and respiratory hygiene, and will provide information to parents and/or legal guardians on ways to reinforce this at home.
- SNEP will provide and maintain hand hygiene stations around the school, as follows:
 - For handwashing: soap, running warm water, and disposable paper towels.
 - For hand sanitizing: an alcohol-based hand sanitizer containing at least 60% alcohol for areas where handwashing facilities may not be available or practical.

SNEP will approve and permit the use of alcohol-based hand sanitizers in school facilities without individual's physician orders as alcohol-based hand sanitizers are considered over-the-counter drugs. Student use of alcohol-based hand sanitizers will always be supervised by adults to minimize accidental ingestion and promote safe usage. Parents/guardians can inform the school that they do not want their child to use alcohol-based hand sanitizers by sending a written notice to the school. Schools will provide accommodations for students who cannot use hand sanitizer, to allow for their use of handwashing stations.
 - SNEP will make hand sanitizer available throughout common areas. It will be placed in convenient locations, such as at building, classroom, and cafeteria entrances and exits. Touch-free hand sanitizer dispensers have been installed where possible.

SNEP will place signage near hand sanitizer stations indicating that visibly soiled hands should be washed with soap and water, as hand sanitizer is not effective on visibly soiled hands.
- SNEP will place receptacles around the school for disposal of soiled items, including paper towels and PPE.

Cleaning and Disinfection

- SNEP will ensure that cleaning and disinfection are the primary responsibility of the school's Housekeeping staff. However, SNEP will provide appropriate cleaning and disinfection supplies to faculty and staff for shared and frequently touched surfaces:
 - SNEP will provide disposable wipes to faculty and staff, so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before and/or after use, followed by hand hygiene.
 - To reduce high-touch surfaces, SNEP will install touch-free amenities, such as water-bottle refilling stations, trash receptacles and paper towel dispensers, where feasible.
 - SNEP will make hand sanitizer available near high-touch surfaces (e.g., trash receptacles, paper towel dispensers).
 - SNEP will close water drinking fountains and operate only the hands-free, bottle refilling stations on the first and third floor. Students, faculty, and staff should bring their own water bottles for use throughout the day.
- SNEP will conduct regular cleaning and disinfection of the facilities and more frequent cleaning and disinfection for high-risk areas used by many individuals and for frequently touched surfaces, including desks and cafeteria tables which should be cleaned and disinfected between each individual use, if shared. Where cohorts share spaces, cleaning and disinfection will take place between each cohort's use. Cleaning and disinfection will be rigorous, ongoing and will occur at least daily, or more frequently as needed.
 - SNEP will ensure regular cleaning and disinfection of restrooms. Restrooms will be cleaned and disinfected more often depending on frequency of use.
 - SNEP will ensure that materials and tools used by employees are regularly cleaned and disinfected using registered disinfectants. SNEP will refer to the Department of Environmental Conservation (DEC) [list of products](#) registered in New York State and identified by the EPA as effective against COVID-19.
 - SNEP will be following best practices to implement in shared bathrooms which includes:
 - Physical barriers between toilets (already in place).
 - Use of touch-free paper towel dispensers.
 - Limitation of the number of students in a bathroom at any given time.
 - SNEP will ensure distancing rules are adhered to by using signage, occupied markers, or other methods to reduce restroom occupancy at any given time, where feasible.

Cleaning and Disinfection Following Suspected or Confirmed COVID-19 Case

- SNEP's Housekeeping staff will provide the cleaning and disinfection of exposed areas in the event an individual is confirmed to have COVID-19, with such cleaning and disinfection to include, at a minimum, all heavy transit areas and high-touch surfaces. All cleaning/sanitizing will be monitored by Housekeeping Supervisor and SNEP Administrator.
- SNEP's Housekeeping staff will follow CDC guidelines on "[Cleaning and Disinfecting Your Facility](#)," if someone is suspected or confirmed to have COVID-19, which include:
 - Close off areas used by the person who is suspected or confirmed to have COVID-19.

It may not be necessary for SNEP to close operations, if it is possible to close off the affected areas (e.g., classroom, restroom, hallway), and will consult with local health departments for guidance.
 - SNEP will open outside doors and windows to increase air circulation in the area.
 - Waiting 24 hours before SNEP cleans and disinfects, unless waiting 24 hours is not feasible, in which case, SNEP will wait as long as possible.
 - Clean and disinfect all areas used by the person suspected or confirmed to have COVID-19, such as offices, classrooms, bathrooms, lockers, and common areas.

- Once the area has been appropriately cleaned and disinfected, it will be reopened for use.
Individuals without close or proximate contact with the person suspected or confirmed to have COVID-19 can return to the area and resume school activities immediately after cleaning and disinfection.
SNEP will use the DOH's "Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure" for information on "close and proximate" contacts.
- As per the guidance from the NYS DOH, if more than seven days have passed since the person who is suspected or confirmed to have COVID-19 visited or used the facility, SNEP will not provide additional cleaning or disinfection as it is not necessary. Routine cleaning and disinfection will continue.

C. Coordination and Phased Reopening

- SNEP has designated a COVID-19 safety coordinator, Sr. Theresa Miklitsch, whose responsibilities include continuous compliance with all aspects of the school's reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or "new normal" levels.

D. Communications Plan

- SNEP has affirmed that they have reviewed and understand the State-issued industry guidelines and will submit a reopening plan, as outlined above.
- As of the June 2, 2020 Board of Directors meeting, a Reopening Committee was formed that included members of the Board, SNEP teachers, Parents, and Alumni of Stella Niagara. Three members of the committee work as health professionals, and Dr. Thomas Cumbo who serves as a consultant to the committee. Dr. Cumbo is board certified in the subspecialty of Infectious Disease and is currently the Vice President of Medical Affairs, Chief of Staff, and Chief Medical Officer at Mount St. Mary's Hospital (Lewiston, NY).
- The committee held its first meeting on June 18, 2020 and held subsequent meetings on June 22nd, June 29th, July 6th, July 23rd, July 27th and July 30th. The committee sent its first letter to the SNEP community on June 22, 2020 and additional letters on July 6th and July 23rd. On July 24, 2020, SNEP unveiled its COVID-19 Reopening Page on the school website to inform broadly both the SNEP community and the general public.
- On June 17, 2020 our committee reached out to Dr. Daniel Stapleton, Public Health Director, Niagara County Department of Health, to alert him of the formation of the Reopening Committee. Dr. Stapleton offered to participate in any zoom calls to provide assistance from a public health perspective. One of the team members spoke with Dr. Stapleton on July 28th and July 29th for further clarification and guidance on the NYS DOH guidelines.
- On July 7, 2020, parents/legal guardians and students were sent a survey to assess and solicit feedback on their experiences with distance learning during the 2019-2020 academic year. Importantly, we sent two versions of the survey, one for parents/legal guardians and one for students to respond to. On July 26, 2020, parents/legal guardians were sent a second survey to assess their concerns and level of comfort in returning to school in the fall.
- In the coming weeks, SNEP will continue to communicate with the SNEP community via email, our webpage/social media pages, and personal outreach from Sr. Margaret Sullivan (Principal) as well as maintain ongoing communication with teachers and staff.

- In August, SNEP will host a series of orientation sessions with families that will include instructions and training regarding new COVID-19 safety protocols, including, but not limited to hand hygiene, proper use of face coverings, social distance, and respiratory hygiene. Signage has been procured and will be available for viewing at the orientation sessions to ensure that all students, faculty, staff, and visitors are adhering to the CDC and DOH guidelines regarding the use of PPE, specifically acceptable face coverings when social distance cannot be maintained.
- Sr. Margaret Sullivan is the coordinator and main point-of-contact upon the identification of positive COVID-19 cases and will be responsible for subsequent communication. She will work in connection with the local and state Departments of Health to answer all questions from students, faculty, staff, and parents/legal guardians of students regarding the COVID-19 public health emergency and plans implemented by the school. She has worked and will continue to work, closely with our local county public health department, the Lewiston-Porter Central School District and other schools to monitor public health conditions and jointly develop monitoring strategies.

III. PROCESSES

A. Screening and Testing

Health Screening and Temperature Checks

- SNEP will implement mandatory daily health screenings, including temperature checks, of students, faculty, staff, and, where applicable, contractors, vendors, and visitors to identify any individuals who may have COVID-19 or who may have been exposed to the COVID-19 virus.
 - SNEP will require a temperature check daily – before entering any school facility. If an individual presents a temperature of greater than 100.0°F, the individual will be denied entry.
 - In the case that a screening is not completed at home prior to departure for school and needs to be performed on site, SNEP will prevent individuals from intermingling in close contact with each other.
 - SNEP will use a daily screening questionnaire for faculty and staff and students.

SNEP will not keep records of student, faculty, staff, and visitor health data (e.g., the specific temperature data of an individual), but will retain records that confirm individuals were screened, and the result of such screening (i.e., pass/fail, cleared/not cleared).
 - Screening for all students, faculty, staff, visitors, contractors, and vendors, will include a questionnaire that determines whether the individual has:
 - (a) knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19;
 - (b) tested positive through a diagnostic test for COVID-19 in the past 14 days;
 - (c) has experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days; and/or
 - (d) has traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days.
- As able, SNEP will implement health screening practices for unscheduled visitors (e.g., members of the public allowed to use school grounds).

- SNEP will refer to CDC guidance on "Symptoms of Coronavirus" for the most up to date information on symptoms associated with COVID-19.
 - SNEP is aware that the manifestation of COVID-19 in children, although similar, is not always the same as that for adults. Children may be less likely to present with fever as an initial symptom, and may only have gastrointestinal tract symptoms, which will be taken into consideration during the screening process. SNEP requires that students not attend school if they have had a temperature of greater than 100.0°F at any time in the past 14 days, even if a fever-reducing medication was administered and the student no longer has a fever.
- SNEP will remain aware that quarantine of students, faculty, or staff may be required after international travel or travel within certain states with widespread community transmission of COVID-19, pursuant to current CDC and DOH guidance, as well as Executive Order 205.

Positive Screen Protocols

- Any individual, who screens positive for COVID-19 exposure or symptoms, if screened at the school, will be immediately sent home with instructions to contact their health care provider for assessment and testing. If a student does not have a health care provider, they will be referred to local health department or CSD's School Physician/Medical Director, Dr. Shawn Ferguson.
- Students who are being sent home because of a positive screen (e.g., onset of COVID-19 symptoms) will be immediately separated from other students and supervised until their parent/legal guardian or emergency contact can retrieve them from school.
- SNEP requires parents to make the school aware of any student who has tested positive for COVID-19 to allow for appropriate contact tracing and contact isolation. SNEP will immediately notify the state and local health department about the case if made aware test results are positive for COVID-19 and follow any further recommendations for containment.
- SNEP requires individuals to immediately disclose if and when their responses to any of the aforementioned questions changes, such as if they begin to experience symptoms, including during or outside of school hours.
- SNEP has established policies about the requirements for determining when individuals, particularly students, who screened positive for COVID-19 symptoms can return to the in-person learning environment. This returning to learning protocol must include, at minimum, documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.
- SNEP will designate a central point of contact(s) responsible for receiving and attesting to having reviewed all screening activities.

In-Person Screening

- SNEP will ensure that any personnel performing in-person screening activities, including temperature checks, are appropriately protected from exposure to potentially infectious individuals entering the facilities. Personnel performing screening activities will be trained by employer-identified individuals who are familiar with CDC, DOH, and OSHA protocols.
- Screeners should be provided and use PPE, which includes at a minimum, an acceptable face covering or mask, and may also include gloves, a gown, and/or a face shield.

B. School Health Offices

- SNEP has developed protocols for caring for a student, faculty, or staff member who develops COVID-19 symptoms during the school day. Our protocols include:
 - An isolation room, which is located on the first floor, where the student will remain until departure.
 - Plans to ensure that symptomatic students who are waiting to be picked up remain under the visual supervision of a staff member who is socially distanced.

- PPE requirements for school health office staff caring for sick individuals will include mask, eye protection, gown, and gloves.
- Required guidelines for cleaning and disinfection will be followed.
- SNEP has a protocol for asthma-related acute respiratory treatment care using up to date standard of care:
 - Nebulizer treatments and suctioning are identified by the CDC as aerosol-generating procedures requiring an N-95 mask fitted to the healthcare worker.
 - SNEP requests students who require a nebulizer treatment consult with their primary care provider and inquire if a change to an MDI is appropriate; considering the danger associated with aerosol generating procedure during our current health emergency.

C. Tracing and Tracking

Metrics

- SNEP will communicate regularly with state and local health authorities to identify as warning signs that the level of COVID-19 transmission may be increasing in the school setting beyond an acceptable level.
 - SNEP's process if/when COVID-19 cases are discovered at school is to be in consultation with the local health department for guidance on closing areas or classes where individuals were infected or more broadly the entire school if necessary.
 - SNEP may choose to modify operations prior to instituting school-wide closures to help mitigate a rise in cases.

Notification

- SNEP will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual in school facilities or on school grounds, including students, faculty, staff, and visitors.

Tracing Support

- In the case of an individual testing positive, SNEP will support local health departments in tracing all contacts of the individual, in accordance with the protocols, training, and tools provided through the New York State Contact Tracing Program. Confidentiality must be maintained as required by federal and state law and regulations. SNEP will cooperate with state and local health department contact tracing, isolation, and quarantine efforts.

Quarantine, Isolation, and Return to School

- State and local health departments will implement monitoring and movement restrictions of COVID-19 infected or exposed persons, including isolation or quarantine.
- SNEP ensures that reporting plans are in place for individuals who are alerted that they have come into close or proximate contact with a person with COVID-19, and have been alerted to such exposure via tracing, tracking or other mechanism.
 - SNEP will refer to DOH's "Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure" regarding protocols for faculty and staff seeking to return to work after a suspected or confirmed case of COVID-19 or after the faculty or staff member had close or proximate contact with a person with COVID-19.

IV. SUBMISSION OF SCHOOL PLAN

SNEP has submitted an affirmation that they have read and understand the guidance put forth by the NYS Department of Health regarding Reopening Plans. SNEP will submit the above Reopening Plan to the NYS DOH and NYSED on July 31, 2020 for review and approval. As per NYS DOH and NYSED, SNEP will submit its plan via the following link provided for all private schools:

<https://forms.ny.gov/s3/PK-12-Education-Reopening-Plan>. In accordance with communication from NYS DOH and NYSED, plans are presumed to be approved upon submission, unless otherwise notified by the State that modifications are necessary to ensure compliance with this guidance. If this should occur, the Reopening Committee will address any concerns and resubmit for approval. The Reopening Plan available on SNEP's Reopening Website will be updated appropriately.

This plan reflects engagement with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups), particularly local health department(s), and, in accordance with the minimum requirements referenced herein, cover: (1) reopening of school facilities for in-person instruction, (2) monitoring of health conditions, (3) containment of potential transmission of the 2019 novel coronavirus, and (4) closure of school facilities and in-person instruction, if necessitated by widespread virus transmission.

SNEP will conspicuously post completed reopening plans at the school and on its website for faculty, staff, students, and parents and legal guardians of students to access.